

ORDER FOR SUPPLIES OR SERVICES

PAGE OF PAGES

1

14

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

1. DATE OF ORDER 05/18/2016		2. CONTRACT NO. (If any) EP-W-12-021		6. SHIP TO: a. NAME OF CONSIGNEE SRRPOD	
3. ORDER NO. 0011		4. REQUISITION/REFERENCE NO. PR-OLEM-16-00223			
5. ISSUING OFFICE (Address correspondence to) SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460				b. STREET ADDRESS US Environmental Protection Agency William Jefferson Clinton Building 1200 Pennsylvania Avenue, N. W. Mail Code: 3805R	
				c. CITY Washington	d. STATE DC
				e. ZIP CODE 20460	
7. TO: (b)(4)				f. SHIP VIA	
a. NAME OF CONTRACTOR SRA International, Inc.				8. TYPE OF ORDER	
b. COMPANY NAME				<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 4300 FAIR LAKES COURT				REFERENCE YOUR: Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated.	
d. CITY FAIRFAX		e. STATE VA	f. ZIP CODE 220334232		
9. ACCOUNTING AND APPROPRIATION DATA See Schedule				10. REQUISITIONING OFFICE OBLR	
11. BUSINESS CLASSIFICATION (Check appropriate box(es))					
<input type="checkbox"/> a. SMALL <input checked="" type="checkbox"/> b. OTHER THAN SMALL <input type="checkbox"/> c. DISADVANTAGED <input type="checkbox"/> d. WOMEN-OWNED <input type="checkbox"/> e. HUBZone <input type="checkbox"/> f. SERVICE-DISABLED VETERAN-OWNED <input type="checkbox"/> g. WOMEN-OWNED SMALL BUSINESS (WOSB) ELIGIBLE UNDER THE WOSB PROGRAM <input type="checkbox"/> h. EDWOSB					
12. F.O.B. POINT Destination					

13. PLACE OF		14. GOVERNMENT B/L NO.	15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date)	16. DISCOUNT TERMS
a. INSPECTION	b. ACCEPTANCE			

17. SCHEDULE (See reverse for Rejections)

ITEM NO. (a)	SUPPLIES OR SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	DUNS Number: 097779698 Brownfields and Land Revitalization Analytical and Technical Support Task Order Award -- Support for 2017 National Brownfields Training Conference Continued ...					

18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		17(h) TOTAL (Cont. pages)
21. MAIL INVOICE TO:						
a. NAME RTP Finance Center		b. STREET ADDRESS (or P.O. Box) US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive				\$50,000.00
c. CITY Durham		d. STATE NC	e. ZIP CODE 27711		\$50,000.00	17(i) GRAND TOTAL

22. UNITED STATES OF AMERICA BY (Signature)	05/18/2016 <i>Mark Heare</i>	23. NAME (Typed) Mark Heare TITLE: CONTRACTING/ORDERING OFFICER
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ELECTRONIC SIGNATURE

SCHEDULE - CONTINUATION

2

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER
05/18/2016CONTRACT NO.
EP-W-12-021ORDER NO.
0011

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	<p>The terms and conditions of contract EP-W-12-021 are hereby incorporated by reference. Services rendered under this task order are for non-severable services. This is a time-and-materials task order and is subject to the Limitation of Funds and Limitation of Cost clauses.</p> <p>The contractor shall perform services in accordance with the attached Statement of Work. In addition, EPA issues this task order prior to proposal submission. Therefore, any cost associated with proposal preparation in accordance with the RFO 0020 cannot be billed against the task order.</p> <p>The task order base period of performance is 05/01/2016 through 08/13/2017. The task order base period is fully funded in the amount of \$50,000.00. The base period ceiling is \$50,000.00, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The contractor exceeds this amount at its own risk.</p> <p>TOCOR: Patricia Overmeyer Max Expire Date: 08/13/2017</p> <p>Admin Office: SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460</p> <p>Period of Performance: 05/01/2016 to 08/13/2017</p>					
0001	<p>Base Period Funding -- Support for 2017 National Brownfields Training Conference</p> <p>Accounting Info: 16-17-B-D1-301D43-2505-16D1D1B012-001 BFY: 16 EFY: 17 Fund: B Budget Org: D1 Program (PRC): 301D43 Budget (BOC): 2505 DCN - Line ID: Continued ...</p>				50,000.00	
TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))					\$50,000.00	

SCHEDULE - CONTINUATION

3

IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER	CONTRACT NO.	ORDER NO.
05/18/2016	EP-W-12-021	0011

ITEM NO. (a)	SUPPLIES/SERVICES (b)	QUANTITY ORDERED (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)	QUANTITY ACCEPTED (g)
	16D1D1B012-001 Funding Flag: Complete Funded: \$20,000.00 Accounting Info: 16-E4-D1-301D79-2505-16D1D1B012-002 BFY: 16 Fund: E4 Budget Org: D1 Program (PRC): 301D79 Budget (BOC): 2505 DCN - Line ID: 16D1D1B012-002 Funding Flag: Complete Funded: \$30,000.00 COR / Invoice Approver: Juan Tanon The obligated amount of award: \$50,000.00. The total for this award is shown in box 17(i).					

TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))

\$0.00

BROWNFIELDS AND LAND REVITALIZATION ANALYTICAL AND TECHNICAL SUPPORT CONTRACTS

Contract No.: EP-W-12-021

Task Order: 0011

**TASK ORDER TITLE: Support for 2017 National Brownfields Training
Conference**

I. BACKGROUND

On January 11, 2002, President Bush signed into law the Small Business Liability Relief and Brownfields Revitalization Act. This legislation amended the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA) to expand potential Federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, job training, research and technical assistance. Since 1996, the Office of Brownfields Cleanup and Redevelopment (OBLR) has held, either annually or biennially, a national training conference as a forum to engage various brownfields communities, partners and stakeholders to discuss technical, policy, and financial issues related to Brownfields assessment and cleanup activities and community revitalization.

The purpose of this task order is to assist the Agency in organizing and delivering a national training conference to provide for training and the disseminating of information about Brownfields and Land Revitalization to its many stakeholders and interested participants. Under this task order, the contractor shall provide the Agency with assistance in planning and delivering the *2017 National Brownfields Training Conference*. This is a national conference with multiple stakeholders, including technology experts, Federal and state government, private sector representatives, and local citizen and environmental groups. OBLR intends to hold the next Brownfields Training Conference in 2017. OBLR's preference is to hold the conference in Pittsburgh, Pennsylvania.

Outlined below is the historical attendance for the 2011 through 2015 National Brownfields Conferences:

Participant Category	2011 count	2013 count	2015 count
Federal Government	669	164	229
State and Tribal Government	374	261	265
Non-Profit	625	283	362
Local Government	803	616	652
Private Sector	2140	645	653
Exhibitors	749	417	296
<i>Total</i>	<i>5360</i>	<i>2386</i>	<i>2604</i>

The purpose of this task order is to assist the Agency, specifically the Office of Brownfields and Land Revitalization (OBLR) in planning and delivering the 2017 National Brownfields Training Conference to provide communities and other brownfields stakeholders with training and information about Brownfields and Land Revitalization to promote community revitalization.

The National Brownfields Training Conference is a gathering of multiple stakeholders, including technology experts, Federal and state government, private sector representatives, non-profit institutions and local citizen and environmental groups. EPA intends to hold the next Brownfields Training Conference in Pittsburgh in 2017. However, should the contractor and OBLR not be able to enter into a contract with the Pittsburgh Convention Center and appropriate hotels, the contractor will be requested to support OBLR in identifying and evaluating other potential locations and venues for the conference (see Task 1 below).

II. SCOPE OF WORK

Work to be performed under this Task Order aligns with Task Areas 3, 7, and 10 of the contract Statement of Work.

III. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be from date of award through August 13, 2017.

IV. TASKS

Task 1: Complete Negotiations and Sign Contracts with Pittsburgh Venues or Survey Other Sites for Potential Locations for The 2017 National Brownfields Training Conference.

- A. The contractor will complete all on-going negotiations with the city of Pittsburgh's convention center hotels as soon as practicable. In negotiating on behalf of EPA for the procurement of the conference venue and hotel room blocks, the contractor will make every effort to negotiate the best price and contract conditions possible. This includes making every effort to procure hotel room blocks that do not include attrition rates.
- B. In the unlikely case that the contractor is not able to complete negotiations with the city of Pittsburgh convention center and hotels to hold the 2017 National Brownfields Training Conference, the contractor will be requested to survey potential other locations (e.g., cities and venues) for the 2017 National Brownfields Conference. OBLR understands that given the lateness of this request, should the contractor not be able to complete negotiations with the Pittsburgh convention center and hotel, the conference may need to be moved to 2018.

If Pittsburgh is no longer available to host the 2017 Conference:

- The contractor will prepare and distribute an appropriate RFP to interested cities / locations requesting bids for the 2017 Brownfields Conference. EPA will provide the contractor with a preliminary list of cities to survey. The contractor will add to the list of cities to survey, based upon the contractor's experience and knowledge of available venues that could accommodate the National Brownfields Training Conference.
- The contractor will summarize bids received based on cost, venue amenities, hotel availability, green conferencing criteria, and public transportation options. The contractor will provide a written summary and comparison of all bids received and brief EPA staff on the bids received.
- Once EPA and its non-Federal cosponsor select a conference location and the contractor is notified by the EPA Task Order Contracting Officer Representative (TOCOR) of that selection, the contractor shall secure the chosen venue or convention center for the 2017 National Brownfields Conference for meeting space for the duration of the conference as well

as secure housing contracts and additional space, as necessary, for pre- and post- conference activities. The contractor will negotiate and sign a contract with the venue chosen by EPA that meets all EPA requirements for green meetings and that is as cost-efficient as possible, given EPA needs and cost constraints.

Task 2: Facility Coordination for the 2017 National Brownfields Training Conference

The contractor shall coordinate facility (i.e., conference center and hotel space) logistics for the 2017 National Brownfields Training Conference. Specific required contractor activities include:

- A. Research and secure all necessary hotel blocks to accommodate participants, including an overflow hotel, if one is needed.
- B. Plan up to three trips to the conference location to coordinate conference logistics that each will not exceed two days (including travel time), and plan for no more than two essential contractor staff persons to participate at each of the site visits. Site visits will be used to tour all facility meeting spaces and accommodations, meet conference center and hotel management and logistics coordinators, plan on-site logistics, and establish necessary communications with on-site contractors and facility representatives.
- C. Prepare and deliver a final meeting space plan that outlines specific uses and layouts for each conference center and hotel meeting room and office space. The plan must assign meeting space in accordance with the provisions of the educational program design and in accordance with the space and audio visual needs of all conference activities. The plan must be coordinated with both EPA and the non-Federal cosponsor for the conference. The non-Federal co-sponsor is responsible for the development of the conference educational programming. The final delivery date for the conference meeting space plan will be mutually determined by the EPA TOCOR and the contractor, but no later than two months prior to the conference start date in 2017.

- D. Become acquainted with, plan for, and procure general security, emergency evacuation, medical emergency response, and maintenance requirements at the venue or Convention Center chosen by EPA and communicate all security, emergency management and maintenance issues and requirements to the EPA TOCOR and to the non-Federal cosponsor. The contractor shall manage the delivery of all general security, emergency medical, and maintenance requirements during the conference.
- E. Negotiate, sign, oversee and manage contracts associated with the setup and breakdown of all conference meeting space, office space, and exhibit space at all conference venues (e.g., conference center and hotel space) in compliance with all applicable local labor laws and applicable local ordinances. The exact number and size of rooms, office space, and exhibit space will be dependent upon the extent of conference activities planned, the number of programming sessions chosen for the agenda, and the available space negotiated with the chosen venue.

Task 3: Logistical Support for the Educational Program and Associated Activities at the 2017 National Brownfields Conference

- A. The contractor shall maintain a matrix of conference speakers that tracks the presenters and moderators for each panel, as well as all conference audio visual needs. The matrix shall include a summary description of each panel, the speaker information (names, titles, etc.), and the audio visual needs of the speakers. The contractor shall coordinate with the OBLR TOCOR and staff with the non-Federal cosponsor coordinating the conference to gain input on the information to be tracked in the matrix. Logistical information and audio-visual needs shall be closely coordinated with the educational program plan and needs. OBLR and the non-Federal co-sponsor are responsible for the development of the specific contents of the educational programming.
- B. The contractor shall plan and develop all appropriate signage for the conference, including directional signs and signs for information kiosks, registration booths, all meeting rooms, the exhibit hall, and offices at the conference. All signage must comply with green conference provisions. Printed materials of any kind should be minimized and the printing of signage on non-recyclable materials must be minimized to the greatest

extent possible. The number and size of signs will be dependent upon the space negotiated. For the 2013 and 2015 National Brownfields Conferences, almost all signage was digital or video screens. It is OBLR's preference to use digital signage whenever possible. Each meeting room shall have a sign indicated the name and time of events to take place in the room. At least two general "welcome" banners shall be provided to point attendees to the general meeting spaces. Signage also shall be provided to clearly indicate where on-site registration is located. Signage also shall be provided to assist attendees in locating general meeting rooms, plenary sessions, and the exhibit hall. All signage must comply with green conference provisions and the printing of non-recyclable materials must be minimized to the greatest extent.

- C. The contractor shall procure, oversee and coordinate all audio-visual equipment and staff at the venue and all hotel meeting space. The contractor shall ensure that microphones, computers, projectors, screens, capability for videotaping plenary sessions, and other audio visual equipment that may be needed for all conference sessions are provided.
 - a. The contractor will coordinate audio visual needs with the educational program plan. This includes at least 3 microphones for each meeting room. At least 2 microphones are needed on the stage for the plenary sessions.
 - b. The Contractor shall provide all necessary communications equipment necessary for the effective management of the conference, including the monitoring of all educational programming and all on-going conference activities.
 - c. The contractor is not responsible for providing AV equipment, furniture or any other equipment for the Exhibit Hall. The Exhibit Hall is managed solely by the non-Federal co-sponsor.

Task 4: Housing and Local Travel Coordination for Participants of the 2017 National Brownfields Training Conference

The contractor shall make necessary arrangements for conference attendees housing and coordinate the distribution of information related to local transportation options. The contractor shall:

- A. Obtain information related to local transport, hotel, food venues, medical services, etc., and have information incorporated into the 2017

Brownfields Training Conference website (maintained by the non-Federal co-sponsor) and conference brochure produced by the Conference non-Federal cosponsor.

- B. Work closely with local agencies such as the local housing bureau to make conference registration and local travel processes seamless on the Brownfields Training Conference website. Coordinate all website activities with the non-Federal cosponsor.
- C. Ensure that all housing and local travel logistics information is fully integrated with the Brownfields Training Conference registration process and ensure all necessary information is posted on the Conference website. The development and general maintenance of the conference website is the responsibility of the non-Federal co-sponsor, and not the responsibility of the contractor.

Task 5: Registration for the 2017 National Brownfields Training Conference

The contractor shall provide an on-line registration system for the 2017 National Brownfields Training Conference that is integrated with the current conference website and allows attendees to register for the conference and pay all registration fees associated with the conference. The contractor is responsible for collecting all registration fees.

A. Pre-registration

- a. The contractor shall conduct all pre-registration activities for the 2017 National Brownfields Conference. Conference registration shall be conducted exclusively on line and incorporate the collection of a registration fee and be fully integrated with the conference website and all hotel registration activities and registration for all conference activities requiring separate registration (e.g., model workshops, training events, tours).
- b. There shall be seamless coordination between the Conference registration process and the conference website. Registration and conference programming on the conference website shall be integrated. Conference registrants must be able to access conference registration from the conference website.
- c. The contractor shall provide a registration system for the conference. The registration system must have the capability to track and collect all registration fees and provide for the registration and payment information for all conference hotels. EPA will not pay for the development of a conference registration system.

- d. The contractor shall maintain a registration database that tracks registrants by name, organization, stakeholder group, and other identification information. The data base must track hotel registration information and registration fee collection information. The data base and registration system must be secure and all personal information related to hotel registration requests and payment information must be kept confidential.
- e. The contractor shall collect and track all required registration fees. The contractor shall prepare and maintain running logs of the list of registrants, requests for information, and follow-up activities. The contractor shall be able to categorize registrants (e.g., Federal, state or local government, tribal, community, bankers, developers, environmental justice, etc.). The contractor shall contract with all conference hotels for the coordination of hotel registrations and the collection of payment information. The contractor shall coordinate conference registration and exhibit hall registrations with the non-Federal cosponsor.
- f. The contractor is responsible for establishing a registration fee structure, following guidance provided by the EPA TOCOR. EPA envisions a graduated registration fee structure that would include a lower fee for state and local government participants and non-profit organizations, and higher fees for private sector participants. Different fees could be established for exhibitors (in coordination with exhibit booth fees) and fees could vary based upon the timing of registration (e.g., earlier, late, on-site). Registration fees should be set high enough to cover anticipated expenses associated with conference registration and **all** on-site labor and logistics during the conference. However, registration fees should be set at a level that will not significantly discourage participation by community and non-profit stakeholders.
- g. It is EPA's expectation that fees collected by the contractor will cover all costs associated with conference registration, and on-site logistics, including all audio visual needs, security, signage, equipment rental, EPA booth management, educational program monitoring and conference coordination and on-site communications.
- h. The contractor shall provide for the printing and distribution of conference nametags. Conference nametags must indicate the type or level of registration paid for by the registrant. Nametags must be worn by all conference participants at all conference meetings and activities.

B. On-site registration

- a. The contractor shall oversee and manage the “on-site” registration booth for the actual conference dates. The contractor shall staff the registration booth with knowledgeable staff who can answer participants’ questions about the facility, where to find information regarding sessions, and help any participant that might need it with on-site logistical information. The contractor shall provide for on-site registration for walk-in attendees and must collect and track registration fees and provide nametags for all walk-in registrants.
- b. The contractor shall plan and coordinate for the development of a registration packet to be distributed to all participants registered for the conference. The registration packet must be in a format accessible for a hard copy distribution and electronic distribution over the Internet. An outline of the registration pack shall be delivered to the EPA TOCOR and the non-Federal cosponsor at least 30 days prior to the conference opening.

C. Post registration

- a. The contractor shall develop a participants list for the 2017 Brownfields conference and deliver it in both a PDF and an excel format at a time to be determined by the EPA TOCOR.
- D. The contractor shall establish the conference registration fees. The table below, which is provided only for informational purposes only, shows the registration fees charged for the 2013 and 2015 National Brownfields Training Conference.

Stakeholder Group	2013 and 2015 Registration Fees
Academia / Students	\$50
Non-profits and community groups	\$125
Environmental Justice groups	\$125
Local Government	\$200
State and Tribal Government	\$200
Federal Government	\$200
Private Sector	\$300

Task 6: Support for OBLR Participation at 2017 National Brownfields Conference

- A. The contractor shall secure OBLR space at the Brownfields Exhibit hall for the Brownfields Exhibit System – The contractor shall update and change the current OBLR Brownfields Exhibit System (booth structure) for the 2017 Brownfields Training Conference. All updates will reflect

any new developments and changes to the Brownfields Program as provided to the contractor by the EPA TOCOR. The contractor should assume that OBLR will require only updated banners displaying recent program accomplishment data and current administration leadership quotes, as necessary. No changes to the structure of the booth / system are anticipated.

- B. The contractor shall plan for the procurement (rent/lease) of appropriate computer support and telephone equipment for certain necessary EPA staff offices. EPA is currently estimating that there will be four staff offices requiring two computers and one printer each with wired internet connection. Two additional rooms will be needed for the Speaker Ready Room and the Press Availability Room. The speaker ready room shall be equipped with at least two computers, one projector, one screen, and one printer. At least one telephone line equipped with long distance service should be available for one EPA office. EPA anticipates limited use of long distance service.
- C. The contractor is allowed to have its own office in the convention center to prepare and facilitate on-site work relating to the conference, to be equipped with two computers, two printers and one phone line to coordinate logistics and prepare documents needed while on site.

DELIVERABLES

DATES

Draft Meeting Place Plans

No later than 21 business days after the first site visit, and at least monthly thereafter.

Final Meeting Place Plans

No later than two (2) months prior to conference start date.

Log of registrants

Monthly until two months prior to the conference start date, then weekly until start of conference.

Matrix of Speakers, Panel members and AV Needs

Monthly until two months prior to conference start date, then weekly until start of conference.

OBLR Booth Materials and Designs

Two months prior to conference start date.

Registration system	Available and operational no later than 8 months prior to conference start date.
Summary of registrants	Monthly until two (2) months prior to conference start date, then weekly.
Final list /data base of all registrants	Two weeks following conference end date.
Draft list of materials for Registration Packets	Six weeks prior to conference start date.
Final Registration packets	One week prior to conference start date,

V. POINTS OF CONTACT

Contracting Officer's Representative

Juan Tanon

tanon.juan@epa.gov

Task Order Contracting Officer's Representative

Patricia Overmeyer

overmeyer.patricia@epa.gov

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE		PAGE OF PAGES 1 13									
2. AMENDMENT/MODIFICATION NO. 001		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO. (If applicable)									
6. ISSUED BY CODE SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6) CODE													
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x)		9A. AMENDMENT OF SOLICITATION NO.											
				9B. DATED (SEE ITEM 11)											
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0011											
				10B. DATED (SEE ITEM 13) 05/18/2016											
CODE 097779698		FACILITY CODE													
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS															
<input type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.															
12. ACCOUNTING AND APPROPRIATION DATA (If required) See Schedule															
13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.															
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">CHECK ONE</td> <td>A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.</td> </tr> <tr> <td></td> <td>B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).</td> </tr> <tr> <td></td> <td>C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:</td> </tr> <tr> <td>X</td> <td>D. OTHER (Specify type of modification and authority) FAR 52.216-22 Indefinite Quantity (OCT 1995)</td> </tr> </table>								CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.		B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).		C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:	X	D. OTHER (Specify type of modification and authority) FAR 52.216-22 Indefinite Quantity (OCT 1995)
CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.														
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	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:														
X	D. OTHER (Specify type of modification and authority) FAR 52.216-22 Indefinite Quantity (OCT 1995)														
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not. <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.															
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) DUNS Number: 097779698 Brownfields and Land Revitalization Analytical and Technical Support -- Support for 2017 National Brownfields Training Conference TOCOR: Patricia Overmeyer Max Expire Date: 03/31/2018 The purpose of this modification is to extend the period of performance from August 13, 2017 to March 31, 2018 under the Base Period. In addition, the ceiling is hereby increased from \$50,000.00 by \$477,663.00 to \$527,663.00. Incremental Base Period funding in the amount of \$50,000.00 remains unchanged, estimated to cover a period of performance through June 14, 2016, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The contractor exceeds this amount at its own risk. Further, a revised Statement of Work is provided, which reflects the technical and price Continued ... Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.															
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Heare											
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA Mark Heare (Signature of Contracting Officer)		16C. DATE SIGNED 06/02/2016									

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

EP-W-12-021/0011/001

PAGE

OF

2

13

NAME OF OFFEROR OR CONTRACTOR

SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>proposal, dated May 24, 2016. All other terms and conditions remain unchanged.</p> <p>LIST OF CHANGES: Reason for Modification : Other Administrative Action Total Amount for this Modification: \$0.00</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center Mail Drop D143-02 109 TW Alexander Drive Durham NC 27711</p> <p>FOB: Destination Period of Performance: 05/01/2016 to 03/31/2018 COR / Invoice Approver: Juan Tanon</p>				

BROWNFIELDS AND LAND REVITALIZATION ANALYTICAL AND TECHNICAL SUPPORT CONTRACTS

Contract No.: EP-W-12-021

Task Order No.: 0011

**TASK ORDER TITLE: Support for 2017 National Brownfields Training
Conference**

I. BACKGROUND

On January 11, 2002, President Bush signed into law the Small Business Liability Relief and Brownfields Revitalization Act. This legislation amended the Comprehensive Environmental Response Cleanup and Liability Act (CERCLA) to expand potential Federal financial assistance for brownfields revitalization, including grants for assessment, cleanup, job training, research and technical assistance. Since 1996, the Office of Brownfields Cleanup and Redevelopment (OBLR) has held, either annually or biennially, a national training conference as a forum to engage various brownfields communities, partners and stakeholders to discuss technical, policy, and financial issues related to Brownfields assessment and cleanup activities and community revitalization.

The purpose of this task order is to assist the Agency in organizing and delivering a national training conference to provide for training and the disseminating of information about Brownfields and Land Revitalization to its many stakeholders and interested participants. Under this task order, the contractor shall provide the Agency with assistance in planning and delivering the *2017 National Brownfields Training Conference*. This is a national conference with multiple stakeholders, including technology experts, Federal and state government, private sector representatives, and local citizen and environmental groups. OBLR intends to hold the next Brownfields Training Conference in 2017. OBLR's preference is to hold the conference in Pittsburgh, Pennsylvania.

Outlined below is the historical attendance for the 2011 through 2015 National Brownfields Conferences:

Participant Category	2011 count	2013 count	2015 count
Federal Government	669	164	229
State and Tribal Government	374	261	265
Non-Profit	625	283	362
Local Government	803	616	652
Private Sector	2140	645	653
Exhibitors	749	417	296
<i>Total</i>	<i>5360</i>	<i>2386</i>	<i>2604</i>

The purpose of this task order is to assist the Agency, specifically the Office of Brownfields and Land Revitalization (OBLR) in planning and delivering the 2017 National Brownfields Training Conference to provide communities and other brownfields stakeholders with training and information about Brownfields and Land Revitalization to promote community revitalization.

The National Brownfields Training Conference is a gathering of multiple stakeholders, including technology experts, Federal and state government, private sector representatives, non-profit institutions and local citizen and environmental groups. EPA intends to hold the next Brownfields Training Conference in Pittsburgh in 2017. However, should the contractor and OBLR not be able to enter into a contract with the Pittsburgh Convention Center and appropriate hotels, the contractor will be requested to support OBLR in identifying and evaluating other potential locations and venues for the conference (see Task 1 below).

II. SCOPE OF WORK

Work to be performed under this Task Order aligns with Task Areas 3, 7, and 10 of the contract Statement of Work.

III. PERIOD OF PERFORMANCE

The period of performance of this Task Order shall be from date of award through March 31, 2018.

IV. TASKS

Task 1: Complete Negotiations and Sign Contracts with Pittsburgh Venues or Survey Other Sites for Potential Locations for The 2017 National Brownfields Training Conference.

- A. The contractor will complete all on-going negotiations with the city of Pittsburgh's convention center hotels as soon as practicable. In negotiating on behalf of EPA for the procurement of the conference venue and hotel room blocks, the contractor will make every effort to negotiate the best price and contract conditions possible. This includes making every effort to procure hotel room blocks that do not include attrition rates.
- B. In the unlikely case that the contractor is not able to complete negotiations with the city of Pittsburgh convention center and hotels to hold the 2017 National Brownfields Training Conference, the contractor will be requested to survey potential other locations (e.g., cities and venues) for the 2017 National Brownfields Conference. OBLR understands that given the lateness of this request, should the contractor not be able to complete negotiations with the Pittsburgh convention center and hotel, the conference may need to be moved to 2018.

If Pittsburgh is no longer available to host the 2017 Conference:

- The contractor will prepare and distribute an appropriate RFP to interested cities / locations requesting bids for the 2017 Brownfields Conference. EPA will provide the contractor with a preliminary list of cities to survey. The contractor will add to the list of cities to survey, based upon the contractor's experience and knowledge of available venues that could accommodate the National Brownfields Training Conference.
- The contractor will summarize bids received based on cost, venue amenities, hotel availability, green conferencing criteria, and public transportation options. The contractor will provide a written summary and comparison of all bids received and brief EPA staff on the bids received.
- Once EPA and its non-Federal cosponsor select a conference location and the contractor is notified by the EPA Task Order Contracting Officer Representative (TOCOR) of that selection, the contractor shall secure the chosen venue or convention center for the 2017 National Brownfields Conference for meeting space for the duration of the conference as well as secure housing contracts and additional space, as necessary, for pre- and post- conference activities. The contractor will negotiate and sign a contract with the venue chosen by EPA that meets all EPA requirements for green meetings and that is as cost-efficient as possible, given EPA needs and cost constraints.

Task 2: Facility Coordination for the 2017 National Brownfields Training Conference

The contractor shall coordinate facility (i.e., conference center and hotel space) logistics for the 2017 National Brownfields Training Conference. Specific required contractor activities include:

- A. Research and secure all necessary hotel blocks to accommodate participants, including an overflow hotel, if one is needed.
- B. Plan up to three trips to the conference location to coordinate conference logistics that each will not exceed two days (including travel time), and plan for no more than two essential contractor staff persons to participate at each of the site visits. Site visits will be used to tour all facility meeting spaces and accommodations, meet conference center and hotel management and logistics coordinators, plan on-site logistics, and establish necessary communications with on-site contractors and facility representatives.
- C. Prepare and deliver a final meeting space plan that outlines specific uses and layouts for each conference center and hotel meeting room and office space. The plan must assign meeting space in accordance with the provisions of the educational program design and in accordance with the space and audio visual needs of all conference activities. The plan must be coordinated with both EPA and the non-Federal cosponsor for the conference. The non-Federal co-sponsor is responsible for the development of the conference educational programming. The final delivery date for the conference meeting space plan will be mutually determined by the EPA TOCOR and the contractor, but no later than two months prior to the conference start date in 2017.
- D. Become acquainted with, plan for, and procure general security, emergency evacuation, medical emergency response, and maintenance requirements at the venue or Convention Center chosen by EPA and communicate all security, emergency management and maintenance issues and requirements to the EPA TOCOR and to the non-Federal cosponsor. The contractor shall manage the delivery of all general security, emergency medical, and maintenance requirements during the conference.

- E. Negotiate, sign, oversee and manage contracts associated with the setup and breakdown of all conference meeting space, office space, and exhibit space at all conference venues (e.g., conference center and hotel space) in compliance with all applicable local labor laws and applicable local ordinances. The exact number and size of rooms, office space, and exhibit space will be dependent upon the extent of conference activities planned, the number of programming sessions chosen for the agenda, and the available space negotiated with the chosen venue.

Task 3: Logistical Support for the Educational Program and Associated Activities at the 2017 National Brownfields Conference

- A. The contractor shall track all conference audio visual needs. The contractor shall develop and maintain the Conference-at-a-Glance grid (CAAG) to track room/space needs for all conference programming. In addition, the contractor shall develop and maintain a matrix of Affiliate Meetings. This list should track affiliated program speakers, title, summary description, and AV requirements for affiliate meeting rooms. The contractor shall be responsible for identifying complete AV needs for all conference events and spaces. Logistical information and audio-visual needs shall be closely coordinated with the educational program plan and needs. OBLR and the non-Federal co-sponsor are responsible for the development of the specific contents of the educational programming.
- B. The contractor shall plan and develop all appropriate signage for the conference, including directional signs and signs for information kiosks, registration booths, all meeting rooms, the exhibit hall, and offices at the conference. All signage must comply with green conference provisions. Printed materials of any kind should be minimized and the printing of signage on non-recyclable materials must be minimized to the greatest extent possible. The number and size of signs will be dependent upon the space negotiated. For the 2013 and 2015 National Brownfields Conferences, almost all signage was digital or video screens. It is OBLR's preference to use digital signage whenever possible. Each meeting room shall have a sign indicated the name and time of events to take place in the room. At least two general "welcome" banners shall be provided to point attendees to the general meeting spaces. Signage also shall be provided to clearly indicate where on-site registration is located.

Signage also shall be provided to assist attendees in locating general meeting rooms, plenary sessions, and the exhibit hall. All signage must comply with green conference provisions and the printing of non-recyclable materials must be minimized to the greatest extent.

- C. The contractor shall procure, oversee and coordinate all audio-visual equipment and staff at the venue and all hotel meeting space. The contractor shall ensure that microphones, computers, projectors, screens, capability for videotaping plenary sessions, and other audio visual equipment that may be needed for all conference sessions are provided.
 - a. The contractor will coordinate audio visual needs with the educational program plan. This includes at least 3 microphones for each meeting room. At least 2 microphones are needed on the stage for the plenary sessions.
 - b. The Contractor shall provide all necessary communications equipment necessary for the effective management of the conference, including the monitoring of all educational programming and all on-going conference activities.
 - c. The contractor is not responsible for providing AV equipment, furniture or any other equipment for the Exhibit Hall. The Exhibit Hall is managed solely by the non-Federal co-sponsor.

Task 4: Housing and Local Travel Coordination for Participants of the 2017 National Brownfields Training Conference

The contractor shall make necessary arrangements for conference attendees housing and coordinate the distribution of information related to local transportation options. The contractor shall:

- A. Obtain information related to local transport, hotel, food venues, medical services, etc., and have information incorporated into the 2017 Brownfields Training Conference website (maintained by the non-Federal co-sponsor) and conference brochure produced by the Conference non-Federal cosponsor.
- B. Work closely with local agencies such as the local housing bureau to make conference registration and local travel processes seamless on the Brownfields Training Conference website. Coordinate all website activities with the non-Federal cosponsor.

- C. Ensure that all housing and local travel logistics information is fully integrated with the Brownfields Training Conference registration process and ensure all necessary information is posted on the Conference website. The development and general maintenance of the conference website is the responsibility of the non-Federal co-sponsor, and not the responsibility of the contractor.

Task 5: Registration for the 2017 National Brownfields Training Conference

The contractor shall provide an on-line registration system for the 2017 National Brownfields Training Conference that is integrated with the current conference website and allows attendees to register for the conference and pay all registration fees associated with the conference. The contractor is responsible for collecting all registration fees.

A. Pre-registration

- a. The contractor shall conduct all pre-registration activities for the 2017 National Brownfields Conference. Conference registration shall be conducted exclusively on line and incorporate the collection of a registration fee and be fully integrated with the conference website and all hotel registration activities and registration for all conference activities requiring separate registration (e.g., model workshops, training events, tours).
- b. There shall be seamless coordination between the Conference registration process and the conference website. Registration and conference programming on the conference website shall be integrated. Conference registrants must be able to access conference registration from the conference website.
- c. The contractor shall provide a registration system for the conference. The registration system must have the capability to track and collect all registration fees and provide for the registration and payment information for all conference hotels. EPA will not pay for the development of a conference registration system.
- d. The contractor shall maintain a registration database that tracks registrants by name, organization, stakeholder group, and other identification information. The data base must track hotel registration information and registration fee collection information. The data base and registration system must be secure and all personal information related to hotel registration requests and payment information must be kept confidential.

- e. The contractor shall collect and track all required registration fees. The contractor shall prepare and maintain running logs of the list of registrants, requests for information, and follow-up activities. The contractor shall be able to categorize registrants (e.g., Federal, state or local government, tribal, community, bankers, developers, environmental justice, etc.). The contractor shall contract with all conference hotels for the coordination of hotel registrations and the collection of payment information. The contractor shall coordinate conference registration and exhibit hall registrations with the non-Federal cosponsor.
- f. The contractor is responsible for establishing a registration fee structure, following guidance provided by the EPA TOCOR. EPA envisions a graduated registration fee structure that would include a lower fee for state and local government participants and non-profit organizations, and higher fees for private sector participants. Different fees could be established for exhibitors (in coordination with exhibit booth fees) and fees could vary based upon the timing of registration (e.g., earlier, late, on-site). "The contractor should strive to set registration fees at a level that allows the contractor to recoup its conference support costs, while minimizing erosion of conference attendance, particularly among community and non-profit stakeholder attendees."
- g. Per the contract statement of work [Task 10 of contract SOW], it is EPA's expectation that fees collected by the contractor will cover contractor incurred costs associated with:
 - Attendee registration, collect registration fees, track registrants, manage on-site registration, print and distribute name badges, create database of attendees and associated mailing list.
 - Rent audio visual equipment and staff associated personnel to set up, monitor, and break down all equipment.
 - Prepare necessary signage for the conference.
 - Management of OBLR's exhibit booth at the conference.

Labor costs associated with the educational program monitoring, onsite coordination with vendors, EPA, the non-federal co-sponsor, local stakeholders, the conference venue, hotels, and subcontractors will be paid out of task order funding. All travel costs for contractor staff to attend the

conference also will be paid out of task order funding. The contractor should plan for up to twelve contractor staff to attend the conference.

- h. The contractor shall provide for the printing and distribution of conference nametags. Conference nametags must indicate the type or level of registration paid for by the registrant. Nametags must be worn by all conference participants at all conference meetings and activities.

B. On-site registration

- a. The contractor shall oversee and manage the “on-site” registration booth for the actual conference dates. The contractor shall staff the registration booth with knowledgeable staff who can answer participants’ questions about the facility, where to find information regarding sessions, and help any participant that might need it with on-site logistical information. The contractor shall provide for on-site registration for walk-in attendees and must collect and track registration fees and provide nametags for all walk-in registrants.
- b. The contractor shall plan and coordinate for the development of a registration packet to be distributed to all participants registered for the conference. The registration packet must be in a format accessible for a hard copy distribution and electronic distribution over the Internet. An outline of the registration pack shall be delivered to the EPA TOCOR and the non-Federal cosponsor at least 30 days prior to the conference opening.

C. Post registration

- a. The contractor shall develop a participants list for the 2017 Brownfields conference and deliver it in both a PDF and an excel format at a time to be determined by the EPA TOCOR.
- b.

The contractor shall establish the conference registration fees. The table below, which is provided only for informational purposes only, shows the registration fees charged for the 2013 and 2015 National Brownfields Training Conference.

Stakeholder Group	2013 and 2015 Registration Fees
Academia / Students	\$50
Non-profits and community groups	\$125
Environmental Justice groups	\$125
Local Government	\$200

State and Tribal Government	\$200
Federal Government	\$200
Private Sector	\$300

Task 6: Support for OBLR Participation at 2017 National Brownfields Conference

- A. The contractor shall secure OBLR space at the Brownfields Exhibit hall for the Brownfields Exhibit System – The contractor shall update and change the current OBLR Brownfields Exhibit System (booth structure) for the 2017 Brownfields Training Conference. All updates will reflect any new developments and changes to the Brownfields Program as provided to the contractor by the EPA TOCOR. The contractor should assume that OBLR will require only updated banners displaying recent program accomplishment data and current administration leadership quotes, as necessary. No changes to the structure of the booth / system are anticipated.
- B. The contractor shall plan for the procurement (rent/lease) of appropriate computer support and telephone equipment for certain necessary EPA staff offices. EPA is currently estimating that there will be four staff offices requiring two computers and one printer each with wired internet connection. Two additional rooms will be needed for the Speaker Ready Room and the Press Availability Room. The speaker ready room shall be equipped with at least two computers, one projector, one screen, and one printer. At least one telephone line equipped with long distance service should be available for one EPA office. EPA anticipates limited use of long distance service.
- C. The contractor is allowed to have its own office in the convention center to prepare and facilitate on-site work relating to the conference, to be equipped with two computers, two printers and one phone line to coordinate logistics and prepare documents needed while on site.

DELIVERABLES

DATES

Draft Meeting Place Plans

No later than 21 business days after the first site visit, and at least monthly thereafter.

Final Meeting Place Plans

No later than two (2) months prior to conference start date.

Log of registrants	Monthly until two months prior to the conference start date, then weekly until start of conference.
Matrix of Speakers, Panel members and AV Needs	Monthly until two months prior to conference start date, then weekly until start of conference.
OBLR Booth Materials and Designs	Two months prior to conference start date.
Registration system	Available and operational no later than 8 months prior to conference start date.
Summary of registrants	Monthly until two (2) months prior to conference start date, then weekly.
Final list /data base of all registrants	Two weeks following conference end date.
Draft list of materials for Registration Packets	Six weeks prior to conference start date.
Final Registration packets	One week prior to conference start date.

V. POINTS OF CONTACT

Contracting Officer's Representative

Juan Tanon

tanon.juan@epa.gov

Task Order Contracting Officer's Representative

Patricia Overmeyer

overmeyer.patricia@epa.gov

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 002		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-SRRPOD-16-00278	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6)	
US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11)	
CODE 097779698		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0011 10B. DATED (SEE ITEM 13) 05/18/2016	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$58,963.26
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds (Apr 1984)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support -- Support for 2017 National Brownfields Training Conference

TOCOR: Patricia Overmeyer Max Expire Date: 03/31/2018

The purpose of this modification is to shift funding in the amount of \$58,963.26 from task order #0008 under the base period, to task order #0011 under the base period. The funding amount is hereby increased from \$50,000.00 by \$58,963.26 to \$108,963.26 for task order #0011, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The base period ceiling is \$527,663.00. All other terms and conditions remain unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Heare	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA Mark Heare (Signature of Contracting Officer)	16C. DATE SIGNED 09/20/2016

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-12-021/0011/002PAGE OF
2 2NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Obligated Amount for this Modification: \$58,963.26</p> <p>New Total Obligated Amount for this Award: \$108,963.26</p> <p>Incremental Funded Amount changed: from \$50,000.00 to \$108,963.26</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: \$58,963.26</p> <p>Incremental Funded Amount changed from \$50,000.00 to \$108,963.26</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code: 15-E4-D1-301D79-2505-15D1D1B015-002</p> <p>Beginning FiscalYear 15</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) E4</p> <p>Budget Organization D1</p> <p>Program (PRC) 301D79</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 15D1D1B015-002</p> <p>Amount: \$58,963.26</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>Payment:</p> <p>RTP Finance Center</p> <p>US Environmental Protection Agency</p> <p>RTP-Finance Center (AA216-01)</p> <p>109 TW Alexander Drive</p> <p>www2.epa.gov/financial/contracts</p> <p>Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 05/01/2016 to 03/31/2018</p> <p>COR / Invoice Approver: Juan Tanon</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES	
				1 3	
2. AMENDMENT/MODIFICATION NO. 003		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO. PR-OLEM-16-00398	
6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460		7. ADMINISTERED BY (If other than Item 6)		5. PROJECT NO. (If applicable)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x)		9A. AMENDMENT OF SOLICITATION NO.	
				9B. DATED (SEE ITEM 11)	
		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0011	
				10B. DATED (SEE ITEM 13) 05/18/2016	
CODE 097779698		FACILITY CODE			

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$398,760.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds (Apr 1984)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support -- Support for 2017 National Brownfields Training Conference

TOCOR: Patricia Overmeyer Max Expire Date: 03/31/2018

The purpose of this modification is to obligate incremental funding in the amount of \$398,760.00 under the Base Period. The funding on this TO therefore increased from \$108,963.26 by \$398,760.00 to \$507,723.26 under the Base Period, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The base period ceiling is \$527,663.00. All other terms and conditions remain unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Heare	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA Mark Heare (Signature of Contracting Officer)	16C. DATE SIGNED 09/26/2016

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-12-021/0011/003PAGE OF
2 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Obligated Amount for this Modification: \$398,760.00</p> <p>New Total Obligated Amount for this Award: \$507,723.26</p> <p>Incremental Funded Amount changed: from \$108,963.26 to \$507,723.26</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: \$398,760.00</p> <p>Incremental Funded Amount changed from \$108,963.26 to \$507,723.26</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code: 16-17-B-D1-301D43-2505-16D1D1B025-001</p> <p>Beginning FiscalYear 16</p> <p>Ending Fiscal Year 17</p> <p>Fund (Appropriation) B</p> <p>Budget Organization D1</p> <p>Program (PRC) 301D43</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 16D1D1B025-001</p> <p>Amount: \$191,065.00</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>NEW ACCOUNTING CODE ADDED:</p> <p>Account code: 16-E4-D1-301D79-2505-16D1D1B025-002</p> <p>Beginning FiscalYear 16</p> <p>Ending Fiscal Year</p> <p>Fund (Appropriation) E4</p> <p>Budget Organization D1</p> <p>Program (PRC) 301D79</p> <p>Budget (BOC) 2505</p> <p>Job # (Site/Project)</p> <p>Cost Organization</p> <p>DCN-LineID 16D1D1B025-002</p> <p>Amount: \$207,695.00</p> <p>Subject To Funding: N</p> <p>Payment Address:</p> <p>Continued ...</p>				

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-12-021/0011/003PAGE OF
3 3NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711 FOB: Destination Period of Performance: 05/01/2016 to 03/31/2018 COR / Invoice Approver: Juan Tanon				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 2	
2. AMENDMENT/MODIFICATION NO. 004		3. EFFECTIVE DATE See Block 16C		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY SRRPOD		7. ADMINISTERED BY (If other than Item 6)	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x)		9A. AMENDMENT OF SOLICITATION NO.	
9B. DATED (SEE ITEM 11)		x		10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0011	
10B. DATED (SEE ITEM 13) 05/18/2016		CODE 097779698		FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
See Schedule Net Decrease: -\$17,000.00

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds (Apr 1984)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support -- Support for 2017 National Brownfields Training Conference

TOCOR: Patricia Overmeyer Max Expire Date: 03/31/2018

The purpose of this modification is to de-obligate incremental funding in the amount of \$17,000.00 under the Base Period. The funding on this TO therefore decreased from \$507,723.26 by \$17,000.00 to \$490,723.26 under the Base Period, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The base period ceiling is \$527,663.00. All other terms and conditions remain unchanged.

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Heare	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA ELECTRONIC SIGNATURE Mark Heare (Signature of Contracting Officer)	16C. DATE SIGNED 09/29/2016

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED
EP-W-12-021/0011/004

PAGE 2 OF 2

NAME OF OFFEROR OR CONTRACTOR
SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>LIST OF CHANGES:</p> <p>Reason for Modification : Funding Only Action</p> <p>Obligated Amount for this Modification: -\$17,000.00</p> <p>New Total Obligated Amount for this Award: \$490,723.26</p> <p>Incremental Funded Amount changed: from \$507,723.26 to \$490,723.26</p> <p>CHANGES FOR LINE ITEM NUMBER: 1</p> <p>Obligated Amount for this modification: -\$17,000.00</p> <p>Incremental Funded Amount changed from \$507,723.26 to \$490,723.26</p> <p>CHANGES FOR ACCOUNTING CODE:</p> <p>16-E4-D1-301D79-2505-16D1D1B025-002</p> <p>Amount changed from \$207,695.00 to \$190,695.00</p> <p>Payment:</p> <p>RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination</p> <p>Period of Performance: 05/01/2016 to 03/31/2018</p> <p>COR / Invoice Approver: Juan Tanon</p>				

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE	PAGE OF PAGES 1 2
2. AMENDMENT/MODIFICATION NO. 005	3. EFFECTIVE DATE See Block 16C	4. REQUISITION/PURCHASE REQ. NO. PR-OLEM-16-00477	5. PROJECT NO. (If applicable)
6. ISSUED BY SRRPOD US Environmental Protection Agency Superfund/RCRA Regional Procurement Operations 1200 Pennsylvania Ave, NW Washington DC 20460	CODE SRRPOD	7. ADMINISTERED BY (If other than Item 6)	CODE
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) SRA International, Inc. Attn: (b)(4) 4300 FAIR LAKES COURT FAIRFAX VA 220334232		(x)	9A. AMENDMENT OF SOLICITATION NO.
			9B. DATED (SEE ITEM 11)
		x	10A. MODIFICATION OF CONTRACT/ORDER NO. EP-W-12-021 0011
			10B. DATED (SEE ITEM 13) 05/18/2016
CODE 097779698	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended. ☐ is not extended.
Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) Net Increase: \$17,000.00
See Schedule

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	D. OTHER (Specify type of modification and authority) FAR 52.232-22 Limitation of Funds (Apr 1984)

E. IMPORTANT: Contractor ☒ is not. ☐ is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

DUNS Number: 097779698

Brownfields and Land Revitalization Analytical and Technical Support -- Support for 2017 National Brownfields Training Conference

TOCOR: Patricia Overmeyer Max Expire Date: 03/31/2018

The purpose of this modification is to obligate incremental funding in the amount of \$17,000.00 under the base period. The funding on this TO therefore increased from \$490,723.26 by \$17,000.00 to \$507,723.26 under the base period, which the contractor is not authorized to exceed without prior written approval of the Contracting Officer. The base period ceiling is \$527,663.00. All other terms and conditions remain unchanged.

LIST OF CHANGES:

Continued ...

Except as provided herein, all terms and conditions of the document referenced in Item 9 A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mark Heare
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	16B. UNITED STATES OF AMERICA Mark Heare (Signature of Contracting Officer)
15C. DATE SIGNED	16C. DATE SIGNED 09/30/2016

CONTINUATION SHEET

REFERENCE NO. OF DOCUMENT BEING CONTINUED

EP-W-12-021/0011/005

PAGE

OF

2

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NAME OF OFFEROR OR CONTRACTOR

SRA International, Inc.

ITEM NO. (A)	SUPPLIES/SERVICES (B)	QUANTITY (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)
	<p>Reason for Modification : Funding Only Action Obligated Amount for this Modification: \$17,000.00 New Total Obligated Amount for this Award: \$507,723.26 Incremental Funded Amount changed: from \$490,723.26 to \$507,723.26</p> <p>CHANGES FOR LINE ITEM NUMBER: 1 Obligated Amount for this modification: \$17,000.00 Incremental Funded Amount changed from \$490,723.26 to \$507,723.26</p> <p>NEW ACCOUNTING CODE ADDED: Account code: 15-E4-D1-301D79-2505-16D1D1E009-001 Beginning FiscalYear 15 Ending Fiscal Year Fund (Appropriation) E4 Budget Organization D1 Program (PRC) 301D79 Budget (BOC) 2505 Job # (Site/Project) Cost Organization DCN-LineID 16D1D1E009-001 Amount: \$17,000.00 Subject To Funding: N Payment Address:</p> <p>Payment: RTP Finance Center US Environmental Protection Agency RTP-Finance Center (AA216-01) 109 TW Alexander Drive www2.epa.gov/financial/contracts Durham NC 27711</p> <p>FOB: Destination Period of Performance: 05/01/2016 to 03/31/2018 COR / Invoice Approver: Juan Tanon</p>				